

Cornell Notes

Title of Chapter in Textbook or of PowerPoint _____

Reduce & then Recite <ul style="list-style-type: none">- Create questions which elicit critical thinking, not 1 word answers- Write questions directly across from the answers in your notes- Leave a space or draw a pencil line separating questions	Record for Review <ul style="list-style-type: none">- Write headings and key words in colored pencil- Take sufficient notes with selective (not too much verbiage) & accurate paraphrasing- Skip a line between ideas and topics- Use bulleted lists and abbreviations- Correctly sequence information- Include diagrams or tables if needed for clarification
Reflect & Recapitulate In your own words and in complete sentences, write a 3 – 4 sentence summary paragraph. Your summary should cover the main concepts of the notes, be accurate, and have adequate details.	